

H&W Tool Standard Purchase Order Terms and Conditions

H&W Tool Company will communicate to external providers its requirements, as applicable, for:

- a) the processes, products and services to be provided; including the identification of relevant technical data (e.g. specifications, drawings, process requirements, work instructions);
- b) the approval of
 - products and services;
 - methods, processes and equipment;
 - the release of products and services;
- c) competence, including any required qualification of persons;
- d) the external providers' interactions with H&W Tool Company;
- e) control and monitoring of the external providers' performance to be applied by H&W Tool Company;
- f) verification or validation activities that H&W Tool Company , or its customer, intends to perform at the external providers' premises.
- g) design and development control are not applicable unless specifically included;
- h) special requirements, critical items, or key characteristics;
- i) test, inspection, and verification (including production process verification);
- j) the use of statistical techniques for product acceptance and related instructions for acceptance by H&W Tool Company;
- k) The following requirements in sections k, l and m are applicable to all purchase orders.
The need to:

1. implement a quality management system;
 2. use customer-designated or approved external providers, including process sources (e.g., special processes);
 3. notify the H&W Tool Company of nonconforming processes, products, or services and obtain approval for their disposition;
 4. prevent the use of counterfeit parts;
 5. notify H&W Tool Company of changes to processes, products, or services, including changes of their external providers or location of manufacture, and obtain H&W Tool Company approval;
 6. flow down to external providers applicable requirements including customer requirements;
 7. provide test specimens for design approval, inspection/verification, investigation, or auditing;
 8. retain documented information, for a minimum of 10 years and ensure effective disposal;
- l) the right of access by H&W Tool Company their customer, and regulatory authorities to the applicable areas of facilities and to applicable documented information, at any level of the supply chain;
 - m) ensuring that persons are aware of:
 1. their contribution to product or service conformity;
 2. their contribution to product safety;
 3. the importance of ethical behavior.